


# Roles and Responsibilities

	County Caseworker	Child Placing Agency/Group Home	Child's Family	Out-of-Home Care Provider	HCC Team	
Enrollment	Provide parent/legal guardian with one page handout regarding Care4Kids		Make decision to confirm or refuse enrollment 	Receive Forward card	Contact previous medical providers and collect/review medical history	If the parent/guardian is not available to make an enrollment decision, a blanket court order allows automatic enrollment of the child, except in Ozaukee County. See Enrollment Process Handout for details.
	Email MA certification specialist with placement information and enrollment eligibility checklist		If parent/guardian refuses enrollment, then exit to MA-FFS			
	Respond to enrollment specialist and MA specialist if needed			Receive Information Packet on Care4Kids ~5 business days after enrollment	Provide medical history to medical provider prior to Comprehensive Initial Health Assessment exam	The enrollment specialist may contact the caseworker in the event of a disenrollment, or if a court order is needed to enroll the child. The caseworker will need to contact the enrollment specialist if the child needs to be re-enrolled, becomes ineligible for Care4Kids, or is adopted/transfers guardianship. See Enrollment Process Handout for details.
	Notify child placing agency or group home of enrollment					
OHC Health Screen	Discuss and determine which professionals will take the lead on healthcare related issues					
	Confirm with OHC provider that child is scheduled for/completes OHC Health Screen			Schedule OHC Health Screen and take child to appointment within 2 business days	Provide primary medical provider with OHC Health Screen findings	
	Encourage birth family to participate* in appointments and health care decisions	Confirm with OHC provider that child is scheduled for/completes OHC Health Screen	Participate* in appointment and health care decisions	Participate* in appointment and health care decisions	Provide assistance to OHC in finding providers	*****BMCW***** IA worker will schedule and take child to the OHC Health Screen
Comprehensive Initial Health Assessment	Confirm that child is scheduled for/completes 30-day Comprehensive Initial Health Assessment				Consult with caseworker, child's family, and OHC provider to develop health care team	The Health Care Coordinator and their team are supports for caseworkers and OHC providers. See FAQ Handout for details.
	Encourage birth family to participate* in appointments and health care plan	Follow up with OHC provider and county caseworker regarding CHCP		Arrange Comprehensive Initial Health Assessment and take child to appointment within 30 days of entering care	Create Comprehensive Health Care Plan and share with team	It is preferred that the child completes the OHC Health Screen at a CAC or CPC. It is the responsibility of the CAC/CPC to ensure that there is capacity to schedule the OHC Health Screen within 2 business days.
	Participate in the development of the Comprehensive Health Care Plan (CHCP) and share plan with all members of the team	Confirm that child is scheduled for/completes 30-day Comprehensive Initial Health Assessment	Participate* in appointment and health care planning	Participate* in appointment and health care planning	If needed, provide assistance to OHC provider in finding medical provider and scheduling appointment	
	Scan CHCP in eWiSACWIS				Ensure medical provider has all medical history prior to assessment	
Mental Health	Complete CANS with input from the child placing agency and OHC provider, and discuss if a mental health evaluation or services are needed			Provide information for CANS to caseworker	If needed, provide assistance to OHC provider in finding MH provider and scheduling appointment	It is preferred that the OHC provider schedules the comprehensive initial health assessment at an identified Center of Excellence.
	Recommend/Assist in scheduling MH evaluation if identified as needed in CHCP	Provide information for CANS to child welfare caseworker	Participate* in appointment and health care planning	If crisis occurs, follow county or agency procedures	Work with MH provider to further develop CHCP	The clinician will determine the type of mental health evaluation needed, in collaboration with the caseworker and HCC team
	If needed, obtain consent for MH Assessment/Services			If needed, schedule MH evaluation with MH provider based on recommendations shared from the caseworker/HCC team		
	Encourage birth family to participate* in MH appointments and decisions			Participate* in appointment and health care planning	Provide follow-up as needed	
Ongoing	Update CANS			Assist in scheduling MH evaluation as needed		
	Assist with ongoing health issues	Recommend/Assist in scheduling MH evaluation as needed	Participate* in appointment and health care planning	Schedules appointments ongoing as needed	Coordinate revisions of CHCP, monitor status of CHCP, provide aid to team in meeting CHCP requirements	*The level and type of participation will vary case-by-case. The caseworker, in collaboration with the parent/legal guardian, will decide appropriate participation.
	Continue to ensure team is aware of, and is following CHCP			Participate* in planning and carry out health care strategies		*OHC Providers will participate per DCF 56 & 57

## What is Care4Kids?

Care4Kids is a new Medicaid program that provides comprehensive health care for children entering Out-of-Home Care, which reflects the unique needs of these children.

Care4Kids provides children with primary care physicians who are trained in the needs of children in Out-of-Home Care, and also creates a team of professionals who coordinate care for the child.

Facilitated by a Health Care Coordinator, this team is composed of the county caseworkers, health care professionals, out-of-home care providers, and the child's family. This team works together to ensure that children entering Out-of-Home Care will receive timely, individualized, and developmentally appropriate care.

This new approach to healthcare will improve physical and mental health outcomes for children, as well as promote improved resiliency and create stronger natural support systems for children in Out-of-Home Care.

### Care4Kids Benefits

Through Care4Kids, children in Out-of-Home Care (OHC) will receive:

- An OHC Health Screen within 2 business days of entering care
- A Comprehensive Initial Health Assessment within 30 days of entering care
- A mental health evaluation (if needed)
- Dental and Vision care
- Coordinated ongoing health care from providers trained in the unique needs of children in OHC
- A Comprehensive Health Care Plan tailored to the child's individual health needs
- Ongoing Health Care for an additional 12 months after discharge from OHC

### Care4Kids Eligibility

To be eligible for the Care4Kids benefit, the child must meet all four of the following statements:

- The court determines the child meets the need for continuation of custody under s. 48.21(4)(b) Wis. Stats. or the parent/legal guardian has signed a Voluntary Placement Agreement.
- One of the six following counties: Kenosha, Milwaukee, Ozaukee, Racine, Washington and Waukesha has "Placement and Care Responsibility" under s. 48.19 Wis. Stats.
- The child is placed in the home of an Unlicensed Relative Caregiver, Unlicensed Non-Relative Caregiver, Court Ordered Kinship home, a Level 1-5 foster home, shelter care, assessment center, group home or hospital with a discharge to an eligible setting, located in one of the six counties; Kenosha, Milwaukee, Ozaukee, Racine, Washington and Waukesha.
- Until further notice, the child is NOT enrolled in the Milwaukee Wraparound program.

### Health Care Coordination Team

The Health Care Coordination Team is comprised of Health Care Coordinators and Outreach Coordinators. The Health Care Coordinator (HCC) is a registered nurse or Advanced Practice Social Worker, and is responsible for the development of the Comprehensive Health Care Plan and the ongoing monitoring of the plan for each enrolled child. The Outreach Coordinators will assist the HCC with complex cases, using problem solving techniques and making referrals to appropriate resources. The Health Care Coordination Team can be reached at: 1-855-371-8104.

### Child Advocacy Centers and Centers of Excellence

The Care4Kids program recognizes that children in Out-of-Home Care deserve healthcare that reflects their unique needs, and therefore emphasizes the importance of using providers trained in these needs. Children will be provided an OHC Health Screen within 2 business days of entering care at a Child Advocacy Center. A Comprehensive Initial Health Assessment will be provided within 30 days of entering care, preferably at an identified Center of Excellence. A Center of Excellence is a medical provider who is trained in the specific health needs of children in Out-of-Home Care, and is considered a "champion" in the health care field.